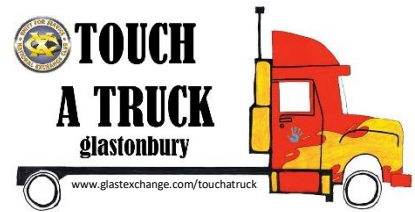




**Exchange Club of Glastonbury**  
**PO Box 641**  
**Glastonbury, CT 06033**  
[www.glastexchangeclub.com](http://www.glastexchangeclub.com)



Dear Sir or Madame:

We're excited to invite you to the Glastonbury Exchange Club's Touch-a-Truck event! This event is very popular & enjoyed by children & adults alike from all over Connecticut. This is our 11<sup>th</sup> year & we're looking forward to our largest attendance yet!

This year's Touch-a-Truck event is being held on Saturday, May 18, 2024 from 10:00am-2:00pm at **Smith Middle School parking lot, 216 Addison Rd, Glastonbury** (please note the change in venue from last year to allow for more parking). We will have a multitude of trucks, food, & activities for the families to partake in. Please note that we have a "Quiet Hour" (no horns) from 10:00-11:00. Thank you!

An application is attached along with the insurance waiver. The application must be completed in its entirety or it will not be considered. Please note, once we receive your application, we will not allow another vendor who services/sells the same item.

All completed applications (application, insurance waiver, & fee) must be received no later than March 15<sup>th</sup>. Please be sure to mail them back (no emailed applications will be accepted) to "**Touch-a-Truck, The Exchange Club of Glastonbury, PO Box 641, Glastonbury, CT 06033**".

Please note – Once we accept one type of vendor, we will not allow another vendor who offers the same services so make sure to get your application in to secure your spot (i.e. – Once a septic service company is accepted, no other septic service companies will be allowed)! Also, this is a huge promotional opportunity for you. There is no selling of wares at this event but feel free to bring free promotional material/items to hand out that promote you!

Again, thank you for your support & we look forward to seeing you at this fabulous event.

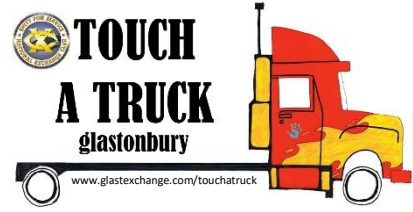
Please feel free to contact me with any questions.

Sincerely,

Chris Bassette  
Touch-a-Truck Chairman, Glastonbury Exchange Club  
860-833-0095



**Exchange Club of Glastonbury**  
**PO Box 641**  
**Glastonbury, CT 06033**  
[www.glastexchangeclub.com](http://www.glastexchangeclub.com)



The Exchange Club of Glastonbury **thinks you** for your support of our 11<sup>th</sup> Annual Touch-A-Truck event on Saturday, May 18, 2024 at Smith Middle School (note – change in venue from last year).

Business Name: \_\_\_\_\_  
 (for use in promotional materials)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact's Cell: \_\_\_\_\_  
 (in case of rain)

Check Box	<input type="checkbox"/>	<b>Truck Exhibitor</b>	\$100	Check Box	<input type="checkbox"/>	<b>Food Vendor</b>	\$100
	<input type="checkbox"/>	<b>Other Vendor</b>	\$100			<b>Total: \$</b>	

Please make checks payable to **"Exchange Club of Glastonbury"**.

If you would like to send us a logo or picture of the truck/vehicle you're bringing for our advertising & social media purposes, please email to [exchangeclubofglastonbury@gmail.com](mailto:exchangeclubofglastonbury@gmail.com). Thank you!

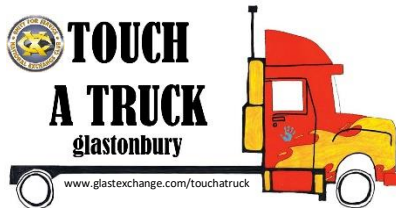
**From 2012-2024, the Exchange Club of Glastonbury contributed over \$218,000 to Glastonbury's community including some of these organizations/projects:**

- ABC House of Glastonbury
- Backpacks For Life
- Boy Scout Troop #540
- Connecticut Audubon Society
- Friends of Glastonbury Football
- Friends of Glastonbury Rowing
- Friends of Glastonbury Youth
- GHS Safe Graduation Party
- GHS College Scholarships (2-4/year)
- Glastonbury Chorus
- Glastonbury Family YMCA
- Glastonbury Fuel Bank
- Glastonbury K9 Fund
- Glastonbury Little League
- Glastonbury MLK Community Initiative
- Glastonbury Partners In Planting
- Glastonbury Relay For Life
- Glastonbury Seniors' Knitting Group
- Glastonbury Youth & Family Services
- Historical Society of Glastonbury
- Intercommunity, Inc.
- Kidsafe Connecticut
- Kids In Limos
- LovedIN
- Peter P. Monaco Marine Corps League
- Relay For Life
- Rocky Hill Veterans Home
- SafeGrad
- Salute to Connecticut's Bravest
- Salute to Connecticut's Finest
- South Glastonbury Public Library
- Special Olympics of Connecticut
- Town of Glastonbury 325<sup>th</sup> Anniversary Celebration

Thank you for your support in making all this possible.



**Exchange Club of Glastonbury**  
**PO Box 641**  
**Glastonbury, CT 06033**  
[www.glastexchangeclub.com](http://www.glastexchangeclub.com)



**TOUCH-A-TRUCK INSURANCE AGREEMENT**

This shall serve as an agreement between the Exchange Club of Glastonbury (hereafter “XCG”) and the Touch-A-Truck Exhibitor (hereafter “Client”) for the delivery, use and supervision of Client’s Vehicle(s), as outlined below at the Touch-A-Truck event on May 18, 2024. XCG agrees to:

- Provide Client with a space at the event, designated by the XCG, for their Vehicle(s).
- Permit XCG approved advertising materials relating to Client’s Vehicle(s) to be displayed.

Client agrees to:

- **Provide the XCG with a Certificate of Insurance evidencing the following coverages with an insurance company financially acceptable to the XCG: Commercial General Liability in the amount of \$1,000,000 and Automobile Liability in the amount of \$1,000,000 and listing the following as Additionally Insured: “The Exchange Club of Glastonbury and Town of Glastonbury Board of Education, 628 Hebron Ave, Glastonbury, CT 06033”.**
- Deliver the Vehicle(s) to the event location, Smith Middle School, 216 Addison Rd., Glastonbury, CT, between the hours of 8:15am and 9:15am on Saturday, May 18, 2023. FYI - Mike Gilmartin will be contacting you with your exact arrival time.
- Provide at least one adult representative to supervise the Vehicle(s) between the hours of 10:00am and 2:00pm, who will provide a narrative description of the Vehicle(s), specifications and/or services as well as facilitate guided “tours” of the Vehicle(s) interior(s) as allowable by the Vehicle(s) size.
- Remove the Vehicles from the event location between the hours of 2:00pm and 3:00pm on the day of the event.
- Client acknowledges that the nature of the Touch-A-Truck event involves the interaction of young children with the Client’s Vehicle(s) so that the children are able to touch, see and explore the Vehicle(s) and learn about the function of the Vehicle(s). The XCG will take appropriate measures to facilitate a safe event; however, Client remains responsible for the supervision and safety of the activity in and around their Vehicle(s).
- **Client shall indemnify, save and hold harmless the XCG and its officers, directors, members, and volunteers from all liability, damage, loss and costs arising out of the Touch-A-Truck event and/or this letter of agreement.**

Name of Client: \_\_\_\_\_

By Authorized Agent for Client:

\_\_\_\_\_  
 (signed) (print name) (date)

By Authorized Agent for XCG:

\_\_\_\_\_  
 (signed) (print name) (date)

Exchange Club of Glastonbury, PO Box 641, Glastonbury, CT 06033

**Vehicle Information:**

**\*Type of Vehicle/Equipment being displayed and size (length and width):**

**\*Please list any Special Requirements for your Vehicle(s) (i.e. Large Turning Radius, etc):**